



## **Quick Links**

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## **February Meeting Agenda**

Date: February 10, 2026

Time: 10:00am – 12:00pm

Location: (In Person): League of Arizona Cities and Towns

1820 W. Washington St.  
Phoenix, AZ 85007

Virtual Option:

**Microsoft Teams** [Need help?](#)

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Meeting ID: 283 798 006 934 65

Passcode: QJ7cY2G2

## **Board Members**

President: Brad Mecham  
Vice President: Nick Ruscito  
Secretary: Kendra Shumway  
Treasurer: Dennis Chase  
Past President: Erik Zavala

## **Presentation:**

- R-4 Group Home sub classes
  - AZ state policy – presentation from state
  - Fiona Grek - Program Manager for Public Health Licensing with AZDHS
    - Include discussion of Certificates of Occupancies

<b>Call to Order</b>	Brad Mecham
<b>Pledge of Allegiance</b>	TBD
<b>Determination of a Quorum-Roll Call</b>	Kendra Shumway
<b>Approval of February Minutes</b>	Kendra Shumway
<b>Treasure/Membership Report</b>	Dennis Chase
<b>Good of the Cause/ 20 minutes, 2 minutes max per person</b>	

## **Unfinished Business**

- R-4 Group Home sub classes
  - AZ state policy – presentation from state
  - Fiona Grek - Program Manager for Public Health Licensing with AZDHS
    - Discussion of Certificates of Occupancies

## **New Business**

Nominations for Central Chapter Secretary (see bylaws at end of agenda)	Brad Mecham
• Treasurer Nominations for Chapter Secretary	
Follow up Annual member luncheon in May	Brad Mecham

- Possible location(s) - should we put someone in charge of making a recommendation?

Should we have a push for having a State of AZ code, so all jurisdictions are on the same code cycle. Brad Mecham

- This would improve communication between jurisdictions and contractors.
- This would allow for more consistency.
- This would allow for better training for AZBO and CC because we could all focus on the same issues.
- What would be the drawback(s)? Most states already adopt statewide codes with local amendments at the jurisdictional level.
- This could be something the AZBO committee for legislation could investigate and whether it would be positive for all of us.

Invitation to make suggestions for training topics and instructors for AZBO Brad Mecham

### **Future Speakers**

Nick Rucsito

March – Ruben Aceves: Legal aspects overview

April – AZBO SI Prescott 2026 April 13-  
16

May – Central Chapter Luncheon

June – ABM

July –

August –

September –

October - AZBO FI Mesa 2026

November –

December – Annual Banquet

**On Going Reminders:**

Spring Institute

Brad Mecham

- April 13-16, 2026
  - \$200 registration going forward for members
  - \$250 for none Chapter/AZBO member

ABM

- June 22-25 (Tu-Th), Prescott Resort

Fall Institute

- October 5-8, 2026, Sheraton Wrigleyville in Mesa

**Adjournment**

Brad Mecham

## **ARTICLE III**

**Section 3.** All governmental member representatives and members shall be entitled to full participation in voting, meetings, discussion and committees.

EXCEPTION: Only Governmental Member Representatives shall vote on legislative matters, e.g., amendments to the bylaws.

## **OFFICERS**

**Section 1.** The officers shall be the President, Vice-President, Secretary, Treasurer and Immediate Past-President. All officers shall be Governmental Member Representatives at the time of their election to office and shall remain Governmental Member Representatives throughout their term of office. When an officer ceases to be a Governmental Member Representative the person will automatically be removed from office.

Section 2. The President, Vice-President, Secretary and Treasurer shall be elected for a term of one-year. The term shall begin after administration of the officer oath and completion of the officer installation proceedings.

Section 3. DUTIES OF OFFICERS:

TREASURER shall:

- Manage financial affairs of Chapter.

Section 4. The Vice-President shall fill a vacancy in the office of President. The Secretary shall fill a vacancy in the office of the Vice-President. A vacancy in the office of Secretary or Treasurer shall be filled by means of a majority vote of the governmental member representatives and members present at any regular meeting. A vacancy in the office of Past- President shall remain vacant until the next election succession.