



Quick Links

***January Meeting Minutes – [Click Here](#)**

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February Meeting Agenda

Date: February 10, 2026

Time: 10:00am – 12:00pm

Location: (In Person): League of Arizona Cities and Towns

1820 W. Washington St.
Phoenix, AZ 85007

Virtual Option:

Microsoft Teams [Need help?](#)

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Meeting ID: 283 798 006 934 65

Passcode: QJ7cY2G2

Board Members

President: Brad Mecham
Vice President: Nick Ruscito
Secretary: Kendra Shumway
Treasurer: Dennis Chase
Past President: Erik Zavala

Presentation:

- R-4 Group Home sub classes
 - AZ state policy – presentation from state
 - Fiona Grek - Program Manager for Public Health Licensing with AZDHS
 - Include discussion of Certificates of Occupancies

Call to Order	Brad Mecham
Pledge of Allegiance	TBD
Determination of a Quorum-Roll Call	Kendra Shumway
Approval of February Minutes	Kendra Shumway
Treasure/Membership Report	Dennis Chase
Good of the Cause/ 20 minutes, 2 minutes max per person	

Unfinished Business

- R-4 Group Home sub classes
 - AZ state policy – presentation from state
 - Fiona Grek - Program Manager for Public Health Licensing with AZDHS
 - Discussion of Certificates of Occupancies

New Business

Nominations for Central Chapter Secretary (see bylaws at end of agenda) Brad Mecham

- Treasurer Nominations for Chapter Secretary

Follow up Annual member luncheon in May Brad Mecham

- Possible location(s) - should we put someone in charge of making a recommendation?

Should we have a push for having a State of AZ code, so all jurisdictions are on the same code cycle. Brad Mecham

- This would improve communication between jurisdictions and contractors.
- This would allow for more consistency.
- This would allow for better training for AZBO and CC because we could all focus on the same issues.
- What would be the drawback(s)? Most states already adopt statewide codes with local amendments at the jurisdictional level.
- This could be something the AZBO committee for legislation could investigate and whether it would be positive for all of us.

Invitation to make suggestions for training topics and instructors for AZBO Brad Mecham

Future Speakers

Nick Rucsito

March – Ruben Aceves: Legal aspects overview

April – AZBO SI Prescott 2026 April 13-16

May – Central Chapter Luncheon

June – ABM

July –

August –

September –

October - AZBO FI Mesa 2026

November –

December – Annual Banquet

On Going Reminders:

Spring Institute

Brad Mecham

- April 13-16, 2026
 - \$200 registration going forward for members
 - \$250 for none Chapter/AZBO member

ABM

- June 22-25 (Tu-Th), Prescott Resort

Fall Institute

- October 5-8, 2026, Sheraton Wrigleyville in Mesa

Adjournment

Brad Mecham

ARTICLE III

Section 3. All governmental member representatives and members shall be entitled to full participation in voting, meetings, discussion and committees.

EXCEPTION: Only Governmental Member Representatives shall vote on legislative matters, e.g., amendments to the bylaws.

OFFICERS

Section 1. The officers shall be the President, Vice-President, Secretary, Treasurer and Immediate Past-President. All officers shall be Governmental Member Representatives at the time of their election to office and shall remain Governmental Member Representatives throughout their term of office. When an officer ceases to be a Governmental Member Representative the person will automatically be removed from office.

Section 2. The President, Vice-President, Secretary and Treasurer shall be elected for a term of one-year. The term shall begin after administration of the officer oath and completion of the officer installation proceedings.

Section 3. DUTIES OF OFFICERS:

TREASURER shall:

- Manage financial affairs of Chapter.

Section 4. The Vice-President shall fill a vacancy in the office of President. The Secretary shall fill a vacancy in the office of the Vice-President. A vacancy in the office of Secretary or Treasurer shall be filled by means of a majority vote of the governmental member representatives and members present at any regular meeting. A vacancy in the office of Past- President shall remain vacant until the next election succession.