



Employment Opportunity *Plan Review Building Code Examiner*

City of Phoenix

ABOUT THIS POSITION

The Planning & Development Department guides the physical development of the city by preserving our historic sites, planning what can be built where, and ensuring the safe construction of buildings and infrastructure. A host of advisory and governing bodies of residents as well as elected officials provide oversight as the city grows and needs to arise. The process is governed through the development and enforcement of city codes and ordinances.

The Planning & Development Department currently has a vacancy for a Building Code Examiner in the Plan Review Division. The Building Code Examiner is responsible for review of moderately complex commercial and industrial building plans for tenant improvements, alterations, and repairs as part of a multidisciplinary team to ensure compliance with city codes, ordinances, national standards, and administrative directives enforced by the Planning and Development Department. The Building Code Examiner also issues commercial permits at a public counter and demonstrates superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

SALARY

Hiring Range: \$38.68 to \$47.01 per hour.

RECRUITMENT DATES

Recruitment closes September 12, 2025. All materials must be received by 11:59 p.m. on this date.

HOW TO APPLY

[Apply online](#) by completing the required information and attaching, **as one document**, your cover letter and resume. Please include your experience as it relates to the qualifications stated above. Only the highest qualified may be posted to the eligible to hire list. The results of the resume screening process will be sent to your primary email address.

REFERENCE

Building Code Examiner: Job ID# 58915