

ARIZONA BUILDING OFFICIALS

Board Members: Barbara Rice, Erik Zavala, Don Brown, Mike Grubbs, Mark Arvayo, Luciano Lobos, Dan Trout, Randy Pluimer, Adam Hicks.

I. Call to Order – Barbara Rice

Barbara called meeting to order at 10.00 a.m.

II. Pledge of Allegiance – Barbara Rice

III. Roll Call – Barbara Rice

Barbara Rice (present), Erik Zavala (Absent), Don Brown (Present), Mike Grubbs (Present), Mark Arvayo (Present), Luciano Lobos (Present), Dan Trout (Present), Randy Pluimer (Present), Adam Hicks (Present) Shelly Franco-Westacott (Present).

IV. Reports & Updates – Minutes from November 12 and December 10 meetings

Minutes approved as amended motion by Don Brown and seconded by Mike Grubbs with corrections to spelling error.

A. Treasurers Report – Mike Grubbs

Business Checking Permit Techs -\$1499.94

Business General Funds - \$205,711.57

Business Checking Ed Committee - \$100.00

Business Exec Coordinator - \$1500.21

V. New Business –

- A. Vote to Move Delaware Fund from Cetera to Wells Fargo:
- B. • Possible motion: Move to move Delaware funds to Wells Fargo Account.

Discussion at previous meeting about moving funds to Wells Fargo. Mike Grubb discussed the positive aspects of moving funds to Wells Fargo, allowing easy access and better communication. Mike Grubbs stated that there may be a small processing fee increase compared to Centera but the ease of access to funds and ease of communication with Wells Fargo would outweigh the increase.

Don motion to move Delaware funds from Cetera to Wells Fargo. Dan Trout second motion and all board members approved with no objections.

B. Discuss Authorize.net-Mike Grubbs

Michael Grubbs explained the credit card processing fee with Wells Fargo.

December processed amount were credits of \$10,000.00 on 12/11/25 and \$10,000.00 on 12/30/25 minus the fee of \$115.00. The Month end Fee charged was \$667.12. totaling a fee of \$782.12. roughly 4% fee.

Board discussed possible using different vendors (Quick Books) and seeing if there would be saving by using their services.

C. Discuss ABM Golf Tournament -Barbara Rice

Golf tournament has a budget of \$10,000.00; Mr. Baxley feels that the tournament may need to increase the budget. Barbara suggested reducing the \$1800.00 budget amount for prizes. Mr. Baxley did not provide a dollar amount for the increase feared going over budget. Board discussed different options but ultimately decided to leave budget at \$10,000.00

VI. Good of the Order –

Shelly Franco-Westacott- Needs all jurisdictions and boards members to send highlights of thing happening in each jurisdiction to add to the AZBO website.

Barbara Rice- We will need the information about the upcoming ABM on the AZBO website (Hotel, Golf tournament, and location of ABM)

VII. Adjourn –

Barbara Rice motioned to adjourn meeting at 10:50 am and Don Brown second the motion.