



# ARIZONA PERMIT TECHS Agenda

*"Promoting Communication and Uniformity"*

June 2019

## Board Members and Contact Information

### Chair:

Patti Schechter,  
Brown & Associates  
[patti@brownandassociates.net](mailto:patti@brownandassociates.net)

### Vice Chair: (Past Chair)

Ella Ochoa,  
City of El Mirage  
[eochoa@cityofelmirage.org](mailto:eochoa@cityofelmirage.org)

### Secretary:

Tabitha Villaverde  
Town of Gilbert  
[tabitha.villaverde@gilbertaz.gov](mailto:tabitha.villaverde@gilbertaz.gov)

### Treasurer:

Jill Austin  
City of Peoria  
[jill.austin@peoriaaz.gov](mailto:jill.austin@peoriaaz.gov)

### Member:

Nicole Smart  
Town of Youngtown  
[nsmart@youngtownaz.org](mailto:nsmart@youngtownaz.org)

### Future Member 7-1-19

Stephanie Johnson  
Yavapai County  
[Stephanie.Johnson@yavapai.us](mailto:Stephanie.Johnson@yavapai.us)

### MISSION

**To represent the interest of the Building Departments, promote professionalism and share information with Building Departments and Professional Organizations across the State of Arizona**

Arizona Permit Techs  
is a Committee of AZBO  
(Arizona Building Officials)



**Date:** June 6, 2019  
**Time:** 10:00 a.m. until 2:00 p.m.  
**Place:** City of Sedona  
102 Roadrunner Drive  
Sedona, AZ 86336

**Please consider carpooling**

### MEET 'N GREET

10:00 a.m. – 10:10 a.m. - Self- introductions

### GREEN & SUSTAINABLE BUILDING

Steve Mertes, Chief Building Official, City of Sedona will be providing a presentation regarding sustainability.

In the morning, learn about options for green and sustainable construction.

In the afternoon we will take a field trip to a home that was built under these guidelines (including grey water systems to supply the homeowner's landscaping, passive solar, etc.) Please bring sunglasses/hat/visor, etc. as it may be hot/sunny during the field trip.

**Willdan** will be providing lunch for this meeting, therefore there will not be a meeting fee to attend. *Thank you Sandra Vasquez for coordinating!*

**FEES:** There is no fee to attend this meeting, however **RSVP is required** for space planning and the lunch order. RSPV to: [tabitha.villaverde@gilbertaz.gov](mailto:tabitha.villaverde@gilbertaz.gov)

### OUR MEETINGS

are not just for Permit Techs (or like job titles / responsibilities). Anyone is welcome to attend, however if space is limited, priority will be given to Permit Techs.

Permit Tech Logo Items available at <http://www.cafepress.com/azbo>  
Featured >Summer Gear >



**Please use GPS or mapping program from your area for directions**





**AZBO**  
**ARIZONA BUILDING OFFICIALS**  
**26<sup>th</sup> Annual Business Meeting**  
**July 16 thru July 18, 2019**  
**Payson, AZ**  
**Dinner and Awards Ceremony 7-17-19**



Nominate your peers who you believe  
 have gone above and beyond.

**Deadline: June 14, 2019**

Check **one box only** for award nominations:  
 See Page 2 for descriptions of awards

- Building Official of the Year
- Building Inspector of the Year
- Plan Reviewer of the Year
- Permit Technician of the Year
- Member of the Year
- Award of Excellence
- Achievement in Code Development
- Brent Snyder Memorial Award
- Achievement in Education
- Award of Merit
- Special Services Award
- Administrative Assistant of the Year
- Companion of the Year

I Nominate (name and jurisdiction/company):  
 Name

Jurisdiction/Company Name

Chapter\*:       Grand Canyon  
                       Central  
                       Southern

Nominated By (name and jurisdiction/company):  
 Name

Jurisdiction/Company Name

Phone Number

**\*NOTE: Recipients must be a member of AZBO**

Reason for Nomination (include a short paragraph supporting your decision to nominate this person)

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**Submit nominations to: [info@azbo.us](mailto:info@azbo.us)**

<p><b>Building Official of the Year</b>          “In honor and memory of Pat Trueblood”          for her long term unselfish contributions to AZBO”</p>	<ul style="list-style-type: none"> <li>• Contributions/participation to AZBO.</li> <li>• Helpful to fellow members on our industry.</li> <li>• Personal Professional Development.</li> <li>• Promotion of Building Code Enforcement as a desirable and important career.</li> </ul>
<p><b>Building Inspector of the Year</b>          “In honor and memory of Robert Graffius”</p>	<ul style="list-style-type: none"> <li>• Outstanding achievement in the field of Building Inspection.</li> <li>• Contributions/participation to AZBO.</li> <li>• Helpfulness to fellow Inspectors.</li> <li>• Personal Professional Development.</li> </ul>
<p><b>Plan Reviewer of the Year</b>          “In Honor of Don Cunningham”</p>	<ul style="list-style-type: none"> <li>• Outstanding achievement in the field of Building Plan Review.</li> <li>• Helpfulness to the public and fellow inspectors.</li> <li>• Personal Professional Development.</li> </ul>
<p><b>Permit Technician of the Year</b></p>	<ul style="list-style-type: none"> <li>• Outstanding achievement in the profession of Permit Technician.</li> <li>• Contributions/participation involving AZBO either directly or indirectly through support.</li> <li>• Helpfulness to fellow Permit Technicians and Code Official.</li> <li>• Participation, leadership and involvement in career related committees or functions.</li> <li>• Personal Professional Development.</li> </ul>
<p><b>Member of the Year</b></p>	<ul style="list-style-type: none"> <li>• Outstanding personal contributions to the work of AZBO.</li> <li>• Active participation at AZBO and/or local Chapter level.</li> </ul>
<p><b>Award of Excellence</b>          “In honor of Alan Olson”          for his professional, patient, persistent devotion to the service of AZBO, locally and nationally”</p>	<ul style="list-style-type: none"> <li>• Contributions/participations to AZBO.</li> <li>• Helpfulness to fellow members of our industry.</li> <li>• Personal Professional Development.</li> <li>• Participation in ICC code development process.</li> <li>• Promotion of Building Code Enforcement as a desirable and important career.</li> </ul>
<p><b>Achievement in Code Development</b>          “In honor and memory of Forrest Fielder”          for his dedication to Code Development and inspiration to his peers.</p>	<ul style="list-style-type: none"> <li>• For outstanding contributions in the Code Development process.</li> <li>• Outstanding personal contributions to the work of AZBO.</li> </ul>
<p><b>Brent Snyder Memorial Award</b>          “For excellence in the promotion of education”</p>	<ul style="list-style-type: none"> <li>• For continuous dedication to the education of our Inspectors, Code Officials, Plans Examiners and Permit Technicians.</li> <li>• For leadership in the promotion and participation in the Spring and Fall Institutes.</li> <li>• For countless hours of devotion to the Institutes.</li> </ul>
<p><b>Achievement in Education</b></p>	<ul style="list-style-type: none"> <li>• For the promotion of education of Building Safety professionals with in-house training and/or Chapter member programs.</li> <li>• Personal Professional Development.</li> </ul>

<b>Award of Merit</b>	<ul style="list-style-type: none"> <li>• For meritorious service to the Building Safety Community.</li> <li>• Outstanding personal contributions to the work of AZBO.</li> </ul>
<b>Special Service Award</b>	<ul style="list-style-type: none"> <li>• Promoting AZBO above and beyond job description responsibilities.</li> <li>• For influencing participation of others for the good of the cause.</li> </ul>
<b>Administrative Assistant of the Year</b>	<ul style="list-style-type: none"> <li>• For outstanding support of the Building Department staff.</li> <li>• For achievement in personal professional development.</li> </ul>
<b>Companion of the Year</b>	<ul style="list-style-type: none"> <li>• Outstanding support to their spouse who is an active member of AZBO.</li> <li>• Outstanding personal contributions to the work of AZBO.</li> </ul>
<b>Chairman's Award (as allocated by the AZBO Chair)</b>	<ul style="list-style-type: none"> <li>• Outstanding continuing contributions to the work of AZBO and support of the AZBO Chair.</li> <li>• Outstanding single contribution to the work of AZBO.</li> </ul>

2018/2019 Award Nomination – **Deadline for submittals: 6-14-19**