



# ARIZONA PERMIT TECHS Minutes

*"Promoting Communication and Uniformity"*

December 2017

## Board Members and Contact Information

### Chair:

Patti Schechter,  
Brown & Associates  
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### Vice Chair: (Past Chair)

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### Secretary:

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### Treasurer:

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City of Peoria  
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## MISSION

**To represent the interest of the Building Departments, promote professionalism and share information with Building Departments and Professional Organizations across the State of Arizona**

Arizona Permit Techs  
is a Committee of AZBO  
(Arizona Building Officials)



**Date:** Thurs. December 7, 2017

**Time:** 9:00am-4:30pm

**Place:** SRPMIC, 10005 E. Osborn Rd, Scottsdale, AZ 85258

### Attendance (19)

Sandra Vasquez, Willdan	Patti Schechter, Brown & Assoc.
Tracie Wilgus, Town of Florence	Kirk Wheeler, City of Scottsdale
Sahara Martin Del Campo, City of Yuma	Jessica Ogaz, City of Scottsdale
Courtney Baker, City of Apache Junction	Tabitha Villaverde, Town of Gilbert
Lucia Soto, City of Goodyear	Craig Harmon, Maricopa County Assessor
Janice Villaverde, Banner Health	Jewel Waters, SRPMIC
Rick Baldwin, Willdan	Monica Moreno, Town of Gilbert
Nicole Smart, Town of Youngtown	Tiersa Johnson, Pinal County
Sharon Bonesteel, SRP	Mariana Arismendez, City of Phoenix

**Meeting began at 9:00am**

**Self-Introductions & Welcome-** Patti Schechter

**Featured topic:** "What the Inspectors Inspect"

We welcomed and thanked our guest Mr. Ed Peaser, CBO, of Brown & Associates. Mr. Peaser, began his session with his work history and knowledge with led to great conversations of the many things of the inspection atmosphere. A great slide show and descriptions were shown, as well as handouts provided. Seeing and discussing the many variables of "why" the inspectors inspect what they inspect, puts a great deal into perspective. There was a great involvement of attendees that participated in conversation with questions and discussion about "like-for-like" construction projects, and determining whether permits would/should be required for such. Another item that was discussed that brought a lot to reality is the main reason why inspectors inspect construction projects; "for the safety of families, and for the safety of customers".

This session covered all stages of the construction from residential to commercial projects.

A BIG Thanks went out to Brown & Associates, for providing the instruction and lunch plus some swag! Beverages and other snacks were provided by AZBO. Another special thank you to Jewel Waters for arranging the meeting space to make this meeting another successful event. Another big thank you to Sharon Bonesteel of SRP for the donation of the 2 raffle items.

### Business meeting:

Patti gave a thank you to all that attended and volunteered for the St. Mary's Food Bank-Pack N Sort event that was held on October 14<sup>th</sup>. We had a great turn out, and will be planning our next volunteer event which will be held in May during the Building Safety Month, for the Arizona Statewide Food Drive (details will come soon). We have pictures on our Facebook page of this event.

We were proud to "let the cat out of the bag" regarding the Fall 2018 Institute, Wednesday night event that will take place. This event will be partnered by both the AZBO and AZPT committees. The Central Chapter will sponsor this event, and the Permit Tech committee will plan it. This event will be themed "Witches and Warlocks Night Out", where costumes are preferred, but not required. There will be a planning committee created in the near future; volunteers will be needed to make this a successful event. ☺ Keep an eye out for the details for this event.....

**You will not want to miss this one!**

**Next meeting:**

The next meeting will be held at the City of Peoria on March 7<sup>th</sup>, 2018. The topic will be: “Embrace the Chaos”. As a reminder, our meetings are not just for Permit Techs (or like job titles/responsibilities) anyone is welcome & encouraged to attend. This is **our** organization and it will only succeed with **your** participation.

**Job Posting:**

Town of Cave Creek has a job opening for a Permit Technician for immediate hire. Salary, depending on experience/qualifications, \$42,000 - \$52,000. Permit Tech certification will be required within 12 months of employment. Minimum of 2 years prior experience is required. Contact the Town of Cave Creek [broyer@cavecreek.org](mailto:broyer@cavecreek.org) or 480-488-6600 for an application.

**Reminders:**

- We’d like to remind everyone that in order to be considered a “member” of AZBO, and/or the Permit Tech Committee, you must be a member of one of the following Chapters;
  - \*Central Arizona Chapter
  - \*Southern Arizona Chapter
  - \*Grand Canyon ChapterIf you have any questions, please inquire with any of the board members.
- AZBO Spring institute will be the week of April 30<sup>th</sup> in Prescott. For registration & brochure information visit: <https://www.azbo.us/>
- **AZPT LOGO ITEMS @ CAFÉ PRESS:**  
Permit Tech logo items can be purchased anytime via the website at: <http://www.cafepress.com/azbo> and delivered to your doorstep! AZBO logo items are also available using the same link. Some of the items are shown here:



Meeting adjourned at 4:30pm

*Please share our class list with anyone that would like to be a part of our committee. Your ideas and participation are greatly appreciated! Please feel free to contact any board members with any suggestions.*

