



ARIZONA PERMIT TECHS Minutes

Board Members and Contact Information

Chair:

Patti Schechter,
Brown & Associates
patti@brownandassociates.net

Vice Chair: (Past Chair)

Ella Ochoa,
City of El Mirage
eochoa@cityofelmirage.org

Secretary:

Tabitha Villaverde
Town of Gilbert
tabitha.villaverde@gilbertaz.gov

Treasurer:

Jill Lindhorst
City of Peoria
jill.lindhorst@peoriaaz.gov

MISSION

To represent the interest of the Building Departments, promote professionalism and share information with Building Departments and Professional Organizations across the State of Arizona

Arizona Permit Techs
is a Committee of AZBO
(Arizona Building Officials)



Date: Wednesday September 27, 2017

Time: 10:00- 12:00pm

Place: City of Maricopa, 39700 W. Civic Center Plaza, Maricopa AZ

Attendance (39)

Robina Shultz, Golder Ranch Fire	Sandra Vasquez, Willdan
Angie Coscia, Goodyear	Elena Waller, City of Phoenix
Veronica Gutierrez, City of Phoenix	Becky Aguirre, Town of Eloy
David Cornelius, City of Glendale	Cassandra Nolte, City of Maricopa
Reina Odeh, City of Surprise	Belinda Gomez, City of Tolleson
Debbie Morales, Town of Sahuarita	Charlene Schwickrath, Town of Sahuarita
Jill Lindhorst, City of Peoria	Jane Layne, Town of Cave Creek
Daranne Tacker, City of Maricopa	Katie Brown, Brown & Associates
Alan Kircher, City of Yuma	Jeremy Dye, Yavapai County
Tracie Wilgus, Town of Florence	Kim Gioia, Yavapai County
Brian Poore, Town of Cave Creek	John Williams, Town of Oro Valley
Marilyn Grudier, Fountain Hills	David Laws, Town of Oro Valley
Lisa Maealiuaki, Town of Queen Creek	Amy Shackelford, Town of Queen Creek
Kim Clark, Town of Queen Creek	Randall Crist, City of Yuma
Sahara Martin Del Campo, City of Yuma	Dee Dee Moore, Town of Chino Valley
Garland Hatch, Maricopa County Assessor	Clayton Trevillyan, City of Tucson
Scott Clark, City of Tucson	Josea Cobb, City of Casa Grande
Courtney Baker, City of Apache Junction	Christen Bilow, Town of Marana
Patti Schechter, Brown & Associates	Tabitha Villaverde, Town of Gilbert
Pam Sempel, Town of Marana	

Meeting began at 10:10am

Self-Introductions & Welcome- Patti Schechter

Featured topic: "Electronic Plan Review; How It's changed the job of the Permit Tech"

We welcomed and thanked our guest Mr. Robert Mathias, CPE, CBO, Development Manager/Building Official for City of Maricopa.

Mr. Mathias, began his session with conversations of how going electronic has changed his department.

With a small budget of going paperless, they had to plan for a successful transition. Looking at different products while staying in the budget median was a challenge-but possible! He stated that going electronic has reduced the turnaround times and that the rise of permits had increased, of which had made it all worth the spending. The new program that was chosen is "Smart Gov", and currently 7 of City of Maricopa's departments utilize the program; they include: Building Safety, Code Enforcement, Engineering, Finance, Fire Prevention, Planning & Zoning, and Public Works.

This system has some great features that included their user-friendly GIS system that allows any customer to check on status of permits issued/pending. The GIS system is user friendly. Mr. Mathias also mentioned that going paperless has reduced customer walk ins by 95%. Their business licenses are now all electronic, of which now saves on paper, envelopes, and postage that would have normally been mailed to business owners. Their system is automatically updated every 30 days concurrent with the AZ ROC's office, allowing users to confirm or check on a valid contractor.

When asked by an attendee, Mr. Mathias stated that this planning & implementation process took approximately 1 ½ years total.

Thank you again, to Mr. Mathias, for hosting, providing the space for our meeting, and for the drinks and snacks that you provided!

Business meeting & open group discussion:

The “updated Permit Tech Display board” was revealed after being in storage for quite some time with some new pictures, and updates! We are excited to have this displayed at each meeting and at the institutes. Be sure to take a look...you may be on it!
We gave a total of 7 polo shirts in a raffle, of which had the older logo on it. (The newer logo now has “AZBO” on it.
Our Facebook and Twitter pages are growing daily with more and more likes and shares! Thank you to all whom like, share, and comment on our posts!
Future meeting dates were tentatively planned to be in the months of: December, March, and June. Locations TBD as we get closer.

Patti gave a thank you to who all attended and volunteered for the Special Olympics Aquatic events in September. You can see our latest pictures of these events by visiting our Facebook page.

Next meeting is scheduled for: Thursday 12/7/2017 at Salt River Pima-Maricopa Indian Community, exact location TBD”.

Save the Date!

The topic will be: **“What the Inspectors Inspect”** and this will be a full-day session of which we will apply for **.7 ICC CEU’s**. Watch for additional information and updates to be distributed.
The cost for this session will be \$15 per person to help with providing snacks, and drinks. **Brown & Associates** has graciously offered to provide lunch for us this day! This session will require RSVP.

Reminders:

- We’d like to remind everyone that in order to be considered a “member” of AZBO, and/or the Permit Tech Committee, you must be a member of one of the following Chapters;

- *Central Arizona Chapter
- *Southern Arizona Chapter
- *Grand Canyon Chapter

If you have any questions, please inquire with any of the board members.

- AZBO Fall institute is October 23rd-27th In Mesa AZ. For registration & brochure information visit: <https://www.azbo.us/>

- Our next volunteer event is Saturday, October 14th at St. Mary’s Food Bank. If anyone is still interested, please sign up at: <http://volunteer.firstfoodbank.org> or contact Patti at: patti@brownandassociates.com.

- Product prices increase effective 10/16/2017! Get your products now while they’re a great price!**

Permit Tech logo items can be purchased anytime via the website at: <http://www.cafepress.com/azbo> and delivered to your doorstep! AZBO logo items are also available using the same link.

Some of the items are shown here:



Meeting adjourned at 12:10pm

Please share our class list with anyone that would like to be a part of our committee. Your ideas and participation are greatly appreciated! Please feel free to contact any board members with any suggestions.

